

Mid Devon District Council

Scrutiny Committee

Monday, 18 January 2021 at 2.15 pm
Virtual Meeting

Next ordinary meeting
Monday, 15 February 2021 at 2.15 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

Join Zoom Meeting

<https://zoom.us/j/99569118154?pwd=R0NCMjVBL1Y5V2tZUS9PdE9oaTZEz09>

Meeting ID: 995 6911 8154

Passcode: 771132

One tap mobile

08003582817,,99569118154#,,,,,0#,,771132# United Kingdom Toll-free
08000315717,,99569118154#,,,,,0#,,771132# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 995 6911 8154

Passcode: 771132

Membership

Cllr F W Letch

Cllr G Barnell

Cllr W Burke

Cllr L J Cruwys

Cllr Mrs C P Daw

Cllr J M Downes

Cllr R L Stanley

Cllr B G J Warren

Cllr E J Berry

Cllr Mrs S Griggs

Cllr S J Penny

Cllr A Wilce

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **REMOTE MEETINGS PROTOCOL** *(Pages 5 - 10)*
Members to note the Remote Meetings Protocol
- 3 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 5 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.
- 6 **MINUTES OF THE PREVIOUS MEETING** *(Pages 11 - 18)*
Members to consider whether to approve the minutes as a correct record of the meeting held on 14th December 2020.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 7 **DECISIONS OF THE CABINET**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 8 **CHAIRMAN'S ANNOUNCEMENTS**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 9 **CABINET MEMBER FOR WORKING ENVIRONMENT AND SUPPORT SERVICES** *(Pages 19 - 30)*
To receive a report from the Cabinet Member for Working Environment and Support Services on services within her portfolio.
- 10 **DRAFT BUDGET** *(Pages 31 - 66)*

To consider the initial draft 2021/22 Budget and options available in order for the Council to set a balanced budget.

11 **ANNUAL REPORT OF COMPLIMENTS, COMMENTS AND COMPLAINTS** *(Pages 67 - 80)*

Members to review the annual report of Compliments, Comments and Complaints previously presented to the Cabinet on 7th January 2020

12 **3 RIVERS DEVELOPMENT LTD BUSINESS PLAN**

Cllr G Barnell has requested that Members of the Scrutiny Committee discuss the 3 Rivers Development Ltd Business Plan which has not yet been produced but is due to be presented to Cabinet on 4th February.

13 **SCRUTINY OFFICER UPDATE**

The Scrutiny Officer to provide an update on current work priorities

14 **FORWARD PLAN** *(Pages 81 - 92)*

Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.

15 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Establishment Annual Update
- Menopause Working Group recommendations
- Performance and Risk
- Whistleblowing 6 Month update
- Regulation of Investigatory Powers

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford
Chief Executive
Friday, 8 January 2021

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the**

meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

E-Mail: coliphant@middevon.gov.uk